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| mdmlg_logo1 | MDMLG TreasurerGoals & Objectives **2011-2012** |

**GOALS AND OBJECTIVES:**

* Prepare an annual budget and make fiscal policy recommendations.
* Prepare and present a Treasurer’s Report at Executive Board and membership meetings.
* Prepare annual expense report.
* Maintain checkbook, credit card, bank account, and all expenditure and income records.
* Deposit collected membership dues and other income.
* Receive and pay bills.
* Provide necessary materials to auditor yearly.
* Provide necessary materials for financial review as requested.

Respectfully Submitted,

Diane LeBar

Treasurer

September 2, 2011